



# Service Overview

## Flex Team

03/2024 v1

[flexoffice.swiss](https://flexoffice.swiss)

**flexoffice**

## Flex Team

For teams who desire flexibility and stability at the same time

# Your Benefits

- ✓ No upfront investment
- ✓ Use the FlexOffice infrastructure
- ✓ Rent starts at move-in
- ✓ Flexible conditions
- ✓ Move-in-ready spaces
- ✓ Swisswide network
- ✓ Business community
- ✓ Furniture as a service
- ✓ One reliable partner for all needs



## *Included Services*

- ✓ Electricity, heating, water, ventilation
- ✓ Keyless 24/7 access system with smartphone
- ✓ Basic wayfinding
- ✓ Free meeting room and lounge access in all FlexOffices swisswide
- ✓ Free coffee and tea in general spaces
- ✓ FlexOffice reception
- ✓ Post/parcel service
- ✓ Daily cleaning
- ✓ Basic IT/Wifi
- ✓ Sound-absorbing phone booths nearby
- ✓ Community kitchen
- ✓ Secure printing
- ✓ Member app & benefits

## *Additional Options*

- Event spaces / Event Management
- Fit-out: Furniture, Plants, Office Branding
- IT/Network & Security Upgrades
- Communication equipment
- Parking
- Storage

# Contact us

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Chief Sales Officer

One membership,  
endless possibilities.